

James Vanden Bosch

Health Services Administrator

Dynamic and motivated professional with a proven record of generating and building relationships, managing projects from concept to completion, designing specialized treatments, and training individuals to success. Skilled in building cross-functional teams, demonstrating exceptional communication skills, and making critical decisions during challenges. Adaptable and transformational leader with an ability to work independently.

✉ jimvanbosch@gmail.com

📞 954-445-1176

📍 Ocean Springs

🌐 [linkedin.com/in/boschconsulting](https://www.linkedin.com/in/boschconsulting)

SKILLS

Communication

Team Work

Problem Solving

Leadership

Administrator

Research

International Business

Analytical/ Quantitative

Interpersonal

Computer

Technical

EMR

WORK EXPERIENCE

Utilization Review Coordinator

The Right Choice MWM, Inc

04/2017 – Present

Achievements/Tasks

- Participated in implementing / maintaining operational processes to ensure compliance to company policies, legal requirements and regulatory mandates.
- Reviewed client records to ensure compliance with established goals and department indicators and regulatory standards.
- Reviewed client care documentation to ensure compliance with state government and insurance company guidelines. Working knowledge of insurance company criteria and guidelines for all levels of care including initial and continued stay reviews. Knowledge of ICD-10 diagnosis.
- Reviewed clinical documentation to ensure compliance with Medicaid standards and regulations.
- Collaborated with clients daily to notify them of authorizations obtained, updates on authorization status, and obtain necessary clinical documentation (if not located in chart) for initial and on-going reviews in a professional manner.
- Ability to multi-task and successfully manage time sensitive cases in a fast paced, high stress environment. Ability to communicate effectively both verbally and in writing with colleagues. Effective communication skills with 113 colleagues, 226 clients, and 5 insurance companies.

Clinical Regenerative and Orthobiologic Specialist/ Consultant

Bosch Consulting, LLC

01/2011 – 04/2017

Achievements/Tasks

- Consulted , both domestically and internationally, physicians (and their staff) on the creation and application of regenerative medicine with platelet rich plasma, autologous bone marrow, and autologous adipose adult stem cells.
- Created new cutting edge clinical procedures for the use of autologous platelet rich plasma, autologous growth factors, and adult stem cells in various medical specialties.
- Prepared and isolated tissue from over 7,000 patients for regenerative treatments ranging from musculoskeletal and joint injuries, autoimmune diseases, neurological diseases, cardiac diseases, cancer, and plastic surgery conditions using local injections and intravenous systems.
- Established clinical requirements for submission of Investigational New Drug (IND) applications in the US and for clinical trial applications outside of the United States, e.g. CTA, CTD, IMPD, ATMP's.
- Interfaced internally with the Clinical Operations Officer, Chief Executive Operations, and Chief Medical Officer of hospitals and/or clinics to ensure quality assurance groups to ensure ongoing compliance and coordination of information for submissions, amendments and reports.
- Analyzed samples of blood, adipose tissue and bone marrow to determine chemical content, cell count, preparing the samples for examination, using automated equipment and specialized instrumentation, and performing numerous complicated tests simultaneously and accurately interpreting the results.

WORK EXPERIENCE

Administrator/ Clinical Orthobiological and Regenerative Specialist

Boca Raton Orthopedic Group, Inc.

05/2005 – 01/2011

Achievements/Tasks

- Performed the creation of over 3,000 platelet rich plasma isolations and over 1,200 isolations of bone marrow and adipose stem cells while readying them for orthopedic treatments for our patients.
- Managed and supervised the preparation of isolating the tissue cultures to be used in regenerative medical treatments for orthopedic injuries and diseases.
- Established, administrated, and marketed The Institute of Regenerative and Molecular Orthopedics. The website—www.stemcellorthopedic.com—found on Google as a top three ranking site making it a capital producing procedure with increasing profits and decreasing costs.
- Assisted the duties of an orthopedic clinic in medical assistant duties (e.g., answering phones, scheduling appointments, maintaining medical records, patient processing, billing, bookkeeping and maintaining supplies, EMR, taking vitals and patient history, charting, phlebotomy) which allowed doctors to focus on the health concerns of their patients.
- Trained physicians from within the clinic on developing of platelet rich plasma and the isolation of bone marrow and adipose stem cells.

EDUCATION

Bachelor of Science in Health Services Administrator with a major in Hospital Administration

Florida Atlantic University

05/2007 – 05/2010

CERTIFICATES

Isolation of Autologous Adipose SVF (2012)

RNL BIO

Autologous PRP and Bone Marrow Preparations (2006)

Harvest Technologies

Clinical Regenerative Specialist (2006)

Ageless Institute

Institutional Review Board (2016)

Florida Atlantic University

ACHIEVEMENTS

Guidelines for the Clinical Development of Platelet Rich Plasma (2006)

Co-authored the first Guidelines for the Clinical Development of Platelet Rich Plasma for the International Cellular Medicine Society.

Platelet Rich Plasma Pioneer (2013)

Recognized as a pioneer in the continuing in the development of clinical treatments with bone marrow stem cell, adipose stem cells, platelet rich plasma, growth factors, interleukins, and photo-activation of cells.

International Scientific Writer (2012)

Internationally recognized by the World News Medical Reporter for the clinical treatments of Multiple Sclerosis. Scientific article translated into 55 different languages and published in over 110 countries

HONOR AWARDS

Honorable Discharge (03/1991 – 10/1993)

United States Navy

Naval First Junior Sailor of the Quarter (06/1992)

United States Navy

Employee of the Year (12/1996)

Household Credit Services